

OWLNet: Your exclusive access to The Woods

OWLNet ID and Password Distribution

Graduate College Students:

OWLNet IDs and passwords are distributed to all Graduate College students who fill out an application to attend William Woods University. OWLNet information letters are sent upon application.

NOTE: Students may have an OWLNet ID and Password without having access to course information, unofficial transcript, and other account information. Information must be complete before being able to access an online course. Course and personal information access is granted upon **official acceptance and registration** into the particular Graduate College program of study. Official acceptance requires all recommendations, transcripts, and other information to be on file within the Graduate College office. *Application information must be complete before being able to access an online course.*

Graduate College Faculty:

OWLNet IDs and passwords are distributed to all Graduate College faculty who teach at William Woods University. To access class roster and enter grades in OWLNet, faculty must first have:

1. W4 payroll information turned in.
2. A PAF turned in.

Each of these forms must be complete in order for faculty to receive an OWLNet ID and Password and gain access to the appropriate course information. After the above forms are complete, the Registrar's Office will register you as a faculty member for the appropriate course. If you are new faculty member, after you are registered, a package will be mailed to you with your OWLNet login information.

Traditional Undergraduate Students:

OWLNet IDs and passwords are distributed to new students prior to the start of their first semester. A letter with the OWLNet ID and password will be sent to your address on file upon acceptance to the university.

Traditional Undergraduate Faculty:

OWLNet IDs and passwords are distributed at the beginning of each semester to new traditional undergraduate faculty. Information will be sent via campus mail to your office, or department if you are an adjunct instructor.