

Instructions for Collaborating with Students on OwlNet

Step 1:

The screenshot displays the OwlNet interface for the course 'UIT 510 08 - Model Course'. At the top, the William Woods University logo and 'OwlNet your exclusive access to The Woods' are visible. A search bar and user information (Welcome back [redacted] Personal Info | Logout) are in the top right. A navigation menu includes Home, Students, Tutoring, Alumni, Employees, Library, Help, and My Pages. Below this, a breadcrumb trail reads: 'You are here: None > UIT Model Courses - UIT > Model Course > UIT 510 08 - Model Course > Main Page'.

The main content area is titled 'UIT 510 08 - Model Course' and includes a toolbar with icons for Access, Options, Settings, Layout, and Rearrange. Under 'About this Course', there is a section for 'Western Issues' with an image of a black horse. The 'Handouts' section lists various documents, including 'Handout 2 (.doc, 40K)', 'Spanish Colonial Horses Part I and II (.doc, 332K)', 'Early Development of the Western Horse (.ppt, 713K)', 'Western Issues Syllabus (.doc, 77K)', and 'Research Paper Instructions and Scoring Rubric (.docx, 14K)'. A black arrow points to the 'Collaboration' link in the right-hand sidebar menu.

The sidebar menu on the right contains the following items: Attendance, Coursework, Gradebook, Collaboration, Course Information, Main Page, Syllabus, Grader Guidelines, Add a Page, Poetry Contest, Context Manager, Usage Statistics, Quick Links, and My Courses.



- Starting on the main page of the course, click on the collaboration link.

Step 2:

Home Students Tutoring Alumni Employees Library Help My Pages

You are here: None > UIT Model Courses - UIT > Model Course > UIT 510 08 - Model Course > Collaboration




Collaboration

 [Access](#) [Options](#) [Settings](#) [Layout](#) [Rearrange](#) 

Forums


Recent posts:

There are no recent posts in this forum.

  [Forum Home](#)  [User List](#)

Coursemates

There are 8 members of this Course (5 Faculty, 3 Students).


[Go to Main Screen](#) 

Chat - Chat

The chat server is unavailable at this time.

Our chat rooms open in a pop-up window. You must turn off your browser's pop-up blocker (or set it to accept pop-ups from this site) to use our chat rooms.

UIT 510 08 - Course



- Attendance
- Coursework
- Gradebook
- Collaboration
- Course Informa
- Main Page
- Syllabus
- Grader Guideli
- Add a Page
-  **Poetry Cor**
- Context Manager
- Usage Statistics


Quick Links

- My Courses**
- My Pages**

➤ From here you can see recent posts or create a new post by clicking “Forum Home”.


Step 3:


Collaboration  


 [Access](#) [Options](#) [Settings](#) [Layout](#) [Rearrange](#)


Forums


[Show Search Options](#) ▼

 [Edit Forum](#)

 [Subscribe to Forum](#)


 [Unread Posts and Replies](#)







 [My Posts and Replies](#)


 [User List](#)



Recent posts:





There are no recent posts in this forum.

General  [Subscribe](#)

Topic	Users	Approval	Unread	Posts (My)	Replies (My)	Latest Post or Reply	Access
 Navicular Syndrome in Western Horses--MU GUIDE Western Issues Students: One of the three questions that you...	0	-	0	0(0)	0(0)	No posts	
 Navicular Problems by Cheryl Sutor Western Issues Students: One of the three questions that you...	0	-	0	0(0)	0(0)	No posts	
 Navicular Syndrome--Equine Health Tips, Louisiana State University Western Issues Students: One of the three questions that you...	0	-	0	0(0)	0(0)	No posts	
Totals:	0	0	0	0(0)	0(0)		

I am making my own forum here  [Subscribe](#)

There are no topics in this category.  [Add a Topic](#) 

➤ To create a new discussion forum, click “Add a Topic”.

Step 4:

The screenshot shows the 'Adding a Topic' interface. At the top, there is a 'Topic Name' field. Below it is the 'Topic Description' field, which is a rich text editor with a toolbar containing options for font family, font size, bold, italic, underline, text color, background color, link, unlink, insert image, and source code. The 'Activation' section has 'Start' and 'End' settings, each with radio buttons for 'Display now', 'Display later manually', and 'Display on:' followed by a date and time selector. The 'New content' section has a dropdown menu set to 'Posts and replies' and a descriptive text block. The 'Access' section has radio buttons for 'Available to all users and guests' and 'Restricted access - available only to:'. The 'Restrictions' section has radio buttons for 'No restrictions', 'Post-first', and 'Private', and a checkbox for 'Don't allow changes'. The 'Moderation' section has radio buttons for 'Do not use moderation', 'Posts and replies in this Topic DO NOT require moderator approval before displaying but the assigned moderators can edit and delete posts.', and 'Posts and replies in this Topic must be approved by a moderator before displaying.'. At the bottom, there are 'Save Topic' and 'Cancel' buttons, with a black arrow pointing to the 'Save Topic' button.

- From here, you can type out your discussion forum question. You can also set the start and end date for the new forum, adjust who has access to the forum, set restrictions, and choose the type of moderation. To create the new forum, click “Save Topic” at the bottom of the page.